



St. Peter's
Catholic
Primary School

St Peter's Catholic Primary School

Exclusion Policy

Date Policy Last Reviewed: 1 September 2021

Signed by:

_____ Headteacher Date: _____

_____ Chair of

_____ Governors Date: _____

We make every effort to provide a safe, caring environment, where children have the security of knowing they are respected and valued as individuals.

We are committed to creating the conditions for a calm, orderly community where consideration, tolerance and mutual respect are paramount. We believe these values are critical in creating a positive, encouraging atmosphere where effective teaching and learning can take place. This depends on close co-operation and support, a clear structure of expected standards of work and behaviour and a fair, consistent approach.

All children need firm, consistent boundaries within which they can operate. They will inevitably test these boundaries, but it is important that a value system is upheld which supports children and enables them to develop responsibility and come to their own judgements. However, there may be exceptional circumstances in which we may need to exclude a pupil and this policy outlines the actions and procedures we would follow.

RATIONALE

A child will be excluded from school only as a very last resort as a result of serious violence, unacceptable breaches of our behaviour policy or of the criminal law. A child would be excluded when allowing him/her to remain in school would be seriously detrimental to the education or welfare of the child or others in school.

Serious misbehaviour which may result in exclusion:

- a. Persistent refusal to carry out reasonable instructions issued by the school staff
- b. Serious physical assault of children or staff;
- c. Persistent verbal abuse directed at children or school staff;
- d. Serious or persistent theft;
- e. Wilful possession or misuse of drugs or other illegal/dangerous substances;
- f. Seriously inappropriate behaviour of a sexual nature;
- g. Serious or persistent racial abuse; or
- h. Serious or persistent vandalism on the school site.

Other circumstances may arise when the Head teacher decides it would be appropriate to exclude a child. In all cases, the parents/carers of any excluded child will be fully informed of the reason(s) for exclusion.

TYPES OF EXCLUSION

There are two types of exclusion:

a. Fixed Period Exclusion

This is limited up to 15 school days in any one term. The length of the exclusion will be determined by the Head teacher depending upon the severity of the offence. The first exclusion will usually last between 2 and 5 days. This may be lengthened by up to 15 days in total to give the head teacher more time to talk to parents and set out appropriate plans.

It may be appropriate to establish a series of short fixed periods of exclusion within one term, the aggregate exclusion not exceeding 15 days.

Procedure for Fixed Period Exclusion

1. On the day of the offence, the child's parents/carers will be informed of the exclusion, its length and the specific reason for it. This will be communicated by letter and, if possible, by talking to the parents/carers. Parents/carers will be informed in writing that they have rights to make representations to the governing body.
2. The Head teacher will inform the school's governing body of all exclusions.
3. The Head teacher will make arrangements for the excluded child to receive schoolwork to do at home until he/she returns to school.

b. Permanent Exclusion

Procedures for Permanent Exclusion

1. The Head teacher informs the parents/carers of the exclusion both verbally and in writing.
2. The Head teacher will inform in writing the parents/carers of their rights to make representations to the school's governing body.
3. The Head teacher will notify, in writing, the school's governing body.
4. The school's governing body exclusion review committee will convene a meeting within 15 days of receiving notice of the exclusion.
5. The child remains on the schools register until the appeals procedure is completed, or until the parents/carers confirm that they accept the exclusion and intend to make other arrangements.
6. The Head teacher will arrange for work to be set and monitored during the period of appeal.

This policy should be read in conjunction with:

- Doncaster L.A. Exclusion Policy Guidance, which the school has adopted
- the DFE Exclusion guidance
- the School Behaviour Policy.

Date Created: June 2018